

**BRUSHY CREEK REGIONAL UTILITY AUTHORITY, INC.  
BOARD OF DIRECTORS MEETING  
WEDNESDAY, JULY 8, 2009 AT 7:00 P.M.  
PAT BRYSON MUNICIPAL HALL  
201 NORTH BRUSHY STREET  
LEANDER, TX 78641**

**DIRECTORS**

Mitch Fuller, President  
George White, Vice-President  
John D. Cowman, Secretary/Treasurer

**MINUTES**

**1. CALL BOARD MEETING TO ORDER – 7:00 p.m.**

President Fuller called the meeting to order at 7:09 p.m.

**2. ROLL CALL**

Present:

President Mitch Fuller  
Secretary John Cowman

Absent:

Director George White

**3. CITIZEN COMMUNICATION**

No one spoke during citizen communication.

**4. DIRECTOR OPENING COMMENTS**

President Fuller briefly mentioned the success of the bond closing rate in the amount of 4.82%.

**5. APPROVAL OF MINUTES**

**5A. Consider approval of the BCRUA meeting minutes for June 3, 2009 and June 15, 2009.**

**MOTION:** Secretary Cowman moved to approve the minutes. President Fuller seconded the motion.

**ACTION:**

Ayes:	President Fuller
	Secretary Cowman
Nays:	None
Absent:	Vice-President White

**VOTE:** Approved by unanimous vote

**6. REGULAR BUSINESS**

**6A. Consider a discussion concerning the communication with the Village of Volente.**

President Fuller requested that this particular item be on every BCRUA Board meeting agenda. He also mentioned that the Village of Volente Council will meet on July 21, 2009 to review and discuss the recent letter signed President Fuller that was sent to the Village of Volente.

**7. PRESENTATION**

**7A. Consider a presentation and/or possible action regarding the status of the General Manager for the BCRUA.**

Chris Lippe provided a status update on the general manager position. The previous finalist has withdrawn from the selection process. The project is still moving forward with the closing of the bonds and the bids were received for the raw water pipeline. Chris Lippe will continue as a part time general manager. The Cities recognize the need to hire a program manager. The current candidate has the expertise required to manage a major construction project. The Program Manager will be located in Cedar Park and work closely with the Operations Committee and the design firms.

The next step will be to execute an interlocal agreement between BCRUA and Round Rock to implement the program manager services.

**8. RESOLUTIONS**

**8A. Consider a resolution authorizing the President to execute an Engagement Agreement with Pena Swayze & Company, LLP for accounting services.**

Cindy Demers, assistant city manager with the City of Round Rock provided a brief summary of the financial services that Pena Swayze will provide for the BCRUA. She also mentioned that their rates were very competitive.

MOTION: Secretary Cowman moved to approve the resolution. President Fuller seconded the motion.

ACTION: Ayes: President Fuller  
Secretary Cowman  
Nays: None  
Absent: Vice-President White

VOTE: Approved by unanimous vote

**8B. Consider a resolution approving the BCRUA Administrative Operating Budget through September 30, 2009.**

Cindy Demers, assistant city manager with the City of Round Rock gave a brief presentation on the operating budget which included the accounting services through the end of the fiscal year which is September 30, 2009.

MOTION: Secretary Cowman moved to approve the resolution. President Fuller seconded the motion.

ACTION: Ayes: President Fuller  
Secretary Cowman  
Nays: None  
Absent: Vice-President White

VOTE: Approved by unanimous vote

**8C. Consider a resolution authorizing the President to execute an Incumbency Certificate for the Bank of New York Mellon Trust Company, N.A.**

Cindy Demers, assistant city manager with the City of Round Rock explained that the bond proceeds must go to the escrow agent before the funds are released to the BCRUA. The general manager has the authorization to inform the escrow agent where to place the funds. The three board members will serve as backup for this authorization if at any time the general manager is not available.

MOTION: Secretary Cowman moved to approve the resolution. President Fuller seconded the motion.

ACTION: Ayes: President Fuller  
Secretary Cowman  
Nays: None  
Absent: Vice-President White

VOTE: Approved by unanimous vote

**9. DIRECTOR CLOSING COMMENTS**

Secretary Cowman did not have any comments

President Fuller would like to look at other organizations such as Brazos River Authority and the Guadalupe Blanco River Authority to see how they conduct business and to better understand how the BCRUA will function in the future.

**10. ADJOURNMENT**

President Fuller adjourned the meeting at 7:21 p.m.