

**BRUSHY CREEK REGIONAL UTILITY AUTHORITY, INC.
BOARD MEETING
MONDAY, DECEMBER 10, 2007 at 7:00 P.M.
CEDAR PARK PUBLIC LIBRARY
550 DISCOVERY BLVD.
CEDAR PARK, TEXAS 78613**

DIRECTORS

Scott Rhode, President
Cobby Caputo, Vice President
John D. Cowman, Secretary/Treasurer

MEETING MINUTES

1. CALL BOARD MEETING TO ORDER – 7:00 p.m.

President Rhode called meeting to order at 7:01 p.m.

2. ROLL CALL

Directors in attendance:

Scott Rhode, President
Cobby Caputo, Vice President
John D. Cowman, Secretary/Treasurer

3. CITIZENS COMMUNICATION:

The following individuals spoke during citizen communication:

Bob Stephens
3600 West Whitestone
Cedar Park, TX 78630
512-267-0100 ext. 307

Judy Graci
15775 Booth Circle
Volente, TX 78641
512-257-8626

Bob Ziemann
11301 Trails End Rd
Leander, TX 78641
512-267-1624

Gay Klinger
11417A Trails End Rd
Leander, TX 78641
512-267-3624

4. APPROVAL OF MINUTES:

4A. Consider approval of the Brushy Creek Regional Utility Authority, Inc. meeting minutes for October 16, 2007 and November 5, 2007.

Action –

Motion by Secretary/Treasurer Cowman

Second by Vice President Caputo

Minutes for October 16, 2007 and November 5, 2007 approved by unanimous vote.

5. PRESENTATIONS:

5A. Consider a presentation and discussion regarding responses to questions and issues raised at the November 5, 2007 public hearing.

Chris Lippe named the speakers and gave a brief summary of their discussion topics.

Phase 1 – Raw Water Delivery System (Trails End) – Drew Hardin, Project Manager with Jacobs, Carter & Burgess

Phase 1 consists of expansion of existing Cedar Park Barge to 30 mgd and the raw water line from the barge to the proposed regional water plant. The design phase is 45% complete with projected completion in April 2007. The construction phase will begin in Summer 2008 and is scheduled for completion in Spring 2010. Mr. Hardin also addressed questions from previous public hearings to include discussion on alternative routes, infrastructure improvements for Trails End residents, potential impacts along Trails End Road, and critical design issues.

Phase 2A & B – Raw Water Pump Station - Duwain Whitis - HDR, Engineering

Phase 2A includes the Deep Water Intake and Water Raw Pipeline. The construction phase will be completed between 2012 and 2016. Phase 2B is the expansion of water treatment plant. Mr. Whitis addressed the following questions:

- Why do you need a deep intake in the Volente area?
- What sites are you considering for a deep intake and how wil the final decision be made?
- Why are most of the sites in a residential neighborhood?
- Why can't you partner with City of Austin in their intake?
- Why Lake Travis for a water source?
- Will this project empty the lake? How much will this project really drop the lake?
- How will this project impact other utilities who get water from the lake?

Chris Lippe outlined two general discussion points. First, he explained the importance of an effective water conservation program for each city. Second, he summarized the standard of 140 gallons per capita per day which is a goal, not a mandatory requirement, recommended by Texas Water Conservation Implementation Task Force which was a group assigned by the Texas Water Development Board.

City representatives provided a summary of the Water Conservation Plan in place for each city.

Kenneth Wheeler – Assistant Director of Utilities, City of Cedar Park

- Conservation Rate Structure adopted in 2007
- Voluntary water conservation measures year around
- Mandatory water conservation measures during drought
- Provide water conservation devices at a low cost

Michael Thane – Utility Director, City of Round Rock

- Effluent Re-use Program at Forest Creek Golf Course since 1998
- Currently in planning stages for effluent re-use to Old Settlers Park, Stony Point High School and other locations
- Voluntary water conservation measures during the summer
- Mandatory water conservation measures during drought

Wayne Watts – City Engineer/Director of Public Works, City of Leander

- Ordinances regulating water use associated with commercial car washes, dishwashers, and clothes washers, and individual water metering for multi-family and mixed-use properties.
- Ordinance that all new landscapes (non-residential and residential) are required to have a minimum of 6" of soil depth in areas planted with turf grass.
- Homebuilders are required to offer a "Water Wise" landscape option to buyers.
- Voluntary water conservation measures during the summer
- Mandatory water conservation measures during drought

5B. Consider a presentation and discussion regarding the status of the Texas Water Development Board Financial Assistance Application.

Gary Kimball, Financial Advisor with First Southwest Company, provided an update regarding the details of the Texas Water Development Board (TWDB) application. The application has been resubmitted according to the TWDB staff recommendations which includes two changes, (1) elimination of phase three funding from the request and (2) confine the initial commitment request to come from the development fund. The application will be considered during the January 2008 meeting. The eligibility issues for the BCRUA board can be addressed during the next legislative session for the Water Infrastructure Funds, which is a limited pool of funds. Mr. Kimball provided and discussed an analysis, as requested by Vice-President Cobby Caputo, that lays out the impact on the interest rate for Phase 1 and 2 of this project.

5C. Consider a presentation and discussion on Brushy Creek Regional Utility Authority Public Affairs Program.

Robena Jackson, President of Group Solutions RJW, provided an overview on the public outreach and the various communication tools that were used to inform the stakeholders about the regional water project and public meetings that have been held. Some communication tools include the BCRUA and city websites, newsletters, emails, billing inserts, signs, phone hotline, open houses, public hearing notices, and press releases.

6. APPOINTMENTS:

6A. Consider designation of Attorney(s) for the Brushy Creek Regional Utility Authority Project.

Vice President Caputo stated that the BCRUA will eventually need its own attorney for potential issues but at this time he is recommending to designate the three city attorneys.

Action –

Motion by Vice President Caputo to designate Diana Granger, Steve Sheets and Leonard Smith as the BCRUA attorneys.

Second by Secretary/Treasurer Cowman

Action approved by unanimous vote.

6B. Consider designation of General Manager for the Brushy Creek Regional Utility Authority Project.

Action –

Motion by Vice President Caputo to designate Chris Lippe as the General Manager for the BCRUA project.

Second by Secretary/Treasurer Cowman

Action approved by unanimous vote.

7. DIRECTOR COMMENTS

Secretary/Treasurer Cowman complimented the public affairs group for doing an excellent job on their citizen outreach.

Vice President Caputo thanked the presenters and requested an agenda item be added to the next agenda to further discuss the need of a formal meeting with the Village of Volente.

President Rhode commented that he understood the concerns of the citizens. He appreciates the professional group of people that address these concerns and would like to continue to provide information on the website and remain available to answer any further questions/concerns.

Bob Stephens, citizen, spoke from the audience about the need to have citizen communication at the end of the public meetings rather than at the beginning in order to address concerns/comments mentioned during the meeting. President Rhode requested that he speak with him after the public meeting.

8. ADJOURNMENT

President Rhode adjourned the meeting at 8:29 p.m.