



August 28, 2009

REQUEST FOR PROPOSALS  
Due: September 16, 2009 – 3:00 PM

Brushy Creek Regional Utility Authority  
Water Treatment Plant Construction Inspection

The Brushy Creek Regional Utility Authority (BCRUA) requests Proposals for 3<sup>rd</sup> party inspection/observation services for its Water Treatment Plant construction with respect to the BCRUA's Phase 1A, Regional Water System. We request that Proposals be submitted not later than 3 PM CST on September 16, 2009 to:

BCRUA  
Attention: Mike Thuss, P.E.  
221 E. Main Street,  
Round Rock, TX 78664

Requests for information should be sent to Mike Thuss, P.E. at [mthuss@bcrua.org](mailto:mthuss@bcrua.org) or 512-401-5594 by September 7, 2009.

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A portion of Phase 1A, BCRUA's Regional Water System, deals with the construction of a 17 MGD Water Treatment Plant, and associated facilities, over a 31 month period.

Specific Construction Phase Services for which we are requesting proposals are daily inspection/observation, review of pay applications, scheduling and review of quality assurance testing, attendance at project meetings, daily reporting, identification of deficiencies & design conflicts, and coordination with design engineers and management. The inspector/observer will assist with submittals, RFIs, and change order logs. Project safety is not included in the scope of work.

3<sup>rd</sup> party daily inspection/observation is the most important service we are requesting. Industrial level plans and specifications inspection and observation experience should include, but not be limited to, experience with:

- Daily information reporting and sharing
- Pre-construction conferences and progress meetings
- Site preparation and security
- Excavations,
- Installation of large diameter pipe, pumps, and valves
- Welding,
- Bedding & base materials and compaction,
- Forming and concrete placement
- Structure erection
- Painting
- Mechanical, electrical, plumbing (MPE)
- High voltage electrical
- Paving
- Utilization of cranes and other heavy equipment
- As built drawings, commissioning; warranties; and project close out documentation.

Typical facilities include:

- Large diameter pipe
- Water treatment
- Chemical feeds
- Disinfection
- Elevated (composite) and ground storage tanks
- Booster pump station
- Sludge handling
- Utility roads and parking
- Lift station
- Yard piping
- Perimeter fencing and landscaping
- Electronic controls systems

Other useful auxiliary experience and skills include, but are not limited to, constructability reviews; scheduling; estimating; permit and easement log management; request for information and change order log management; pay request certification and processing; coordination between design engineers, BCRUA staff, and contractors; industry standard reporting and documentation; support of community relations efforts; and observation and inspection of conformance with other types of technical plans and specifications.

This is quality assurance work and not quality control work. The construction contractor will provide for quality control.

Also, the Proposals we are looking for should not include typical design engineer construction phased services. Design engineers will be providing periodic design verification inspections; review and approval of all matters for engineering design related to changes and requests for information, exceptions, and deviations; pay application review and certification; final as-built drawings; and project close out documentation.

Geotechnical and materials testing services are not included in this request for proposals and will be handled by separate contract.

We anticipated that individuals as well as construction management firms may submit proposals and may be selected. We expect to hire between 1 and 3 full time equivalent inspectors over the course of the Water Treatment Plant construction duration or over the next 31 months. Specifically, we expect to hire a full time "Lead Inspector," and have available as appropriate, other specialty skilled inspectors who will provide on call inspection /observation services as required during the course of plant construction. We reserve the right to select the best value for BCRUA, and may offer to pick selected services from any proposal while not accepting the proposal in its entirety.

Evaluation criteria will include:

- Qualifications and expertise of proposed personnel;
- Demonstrated ability to perform the work indicated above – successful past projects. Approach to accomplishing the required service or the deliverable.
- Resources available to complete assigned work.
- Positive references.
- Rates and fees

Proposals are limited to 10 letter size pages (front & back for a total of 20 sheets of information) with minimum font size of 10. Please include the following information in your proposal:

1. Letter of interest signed by a principal of the firm or an individual. At least one copy must be an "Original" with an original signature. This 1 page letter is not included in the 5 page (front and back) limit.
2. Assurance of appropriate insurance coverage.
3. A specific person with detailed contact information to be the point of contact with BCRUA.
4. Experience summaries of key personnel either as assigned to a project or available as a resource.
5. Related projects that the firm, individual, and/or its current employees have done in the last 3 years. Please include the project name, value, and references (Name, address, and phone number of reference).
6. Include what equipment will be provided
7. Address any exclusions and indemnifications.

All information except the cover letter should be included in the 10 page limit. Please number the pages. Please do not use 3 ring type binders.

BCRUA  
9/2/2009

A total of four copies (at least one being an original) of your Proposal must be received at 221 E. Main Street, Round Rock, TX 78664 no later than 3:00 p.m. on September 16, 2009

Packages should be clearly marked: "BCRUA – Water Treatment Plant Construction Inspection Services."

Proposals should be addressed to and delivered to:

Mike Thuss, P.E.  
Program Manager  
BCRUA  
221 E. Main Street  
Round Rock, TX 78664

BCRUA will not provide compensation or defray any cost incurred related to responses to this request. BCRUA reserves the right to negotiate with any and all persons or firms. BCRUA also reserves the right to reject any or all proposals, or to accept any proposal deemed most advantageous, or to waive any irregularities or informalities in the proposal received, and to revise the process schedule as circumstances require.

BCRUA also reserves the right to use this proposal to select for other projects that may arise for a period of three years from the submission date of this proposal

BCRUA does not intend to conduct a pre-proposal meeting regarding this solicitation. Proposals will be reviewed by a BCRUA committee. Interviews by telephone or in person may be requested by BCRUA to obtain additional information with selected proposers.

Questions will only be addressed to and answered by the Program Manager – Mike Thuss. Questions must be received not later than September 7, 2009. Questions may be made by telephone (512-401-5594); email ([mthuss@bcrua.org](mailto:mthuss@bcrua.org)), or by letter addressed as above. If you wish to receive answers to all inquiries to BCRUA regarding this matter, send your contact information and email address to the Mike Thuss at the above email address not later than September 7, 2009.

No proposing firm, subcontractor, individual, nor agent may contact other BCRUA Officials and employees, including the Authority's Board of Directors, regarding this specific solicitation. Inadvertent transgressions of this restriction must be immediately reported to Mike Thuss. This condition is in effect from the date of this advertisement until contract award is announced by the Board of Directors. BCRUA reserves the right not to award any contracts.

We appreciate your consideration in this matter and welcome your participation.

NEWSPAPER AD:

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Request For Proposals – Raw Water Line Contract 1, Pipe Line Construction Inspection

BCRUA  
9/2/2009

REQUEST FOR PROPOSALS

Due: September 16, 2009 – 3:00 PM,  
For Construction Inspection of the Brushy Creek Regional  
Utility Authority's Water Treatment Plant.

The Brushy Creek Regional Utility Authority (BCRUA)  
requests Proposals for 3<sup>rd</sup> party inspection/observation  
services for its Water Treatment Plant construction with  
respect to the BCRUA's Phase 1A, Regional Water System.  
We request that Proposals be submitted not later than  
3 PM CST on September 16, 2009 to:

BCRUA  
Attention: Mike Thuss, P.E.  
221 E. Main Street,  
Round Rock, TX 78664

Requests for more information or detailed plans and specifications  
should be sent to Mike Thuss, P.E. at [mthuss@bcrua.org](mailto:mthuss@bcrua.org) or call  
512-401-5594 by September 7, 2009. Visit our WEB site at [www.brcua.org](http://www.brcua.org)